



Troy Atkins Accounting

Personal, professional, affordable

2015 Rental Property Checklist

Address of Property:

Name:

Tax File Number:

Ownership Percentage of each person/entity with a stake in the property:

Acquisition Date and Cost of Property:

If property was sold during the year the amount it was sold for and sale date:

Date property first earned rental income:

The dates the property was rented during the year:

Rental Income

Rents Received:

Other Rental Related Income (For example bond money retained, tenants repairs and maintenance):

Expenses

Advertising:

Body Corporate Fees:

Borrowing Costs (Costs associated with a loan for the property):

Capital Works Deductions (When construction of a rental property was commenced after 21 August 1984 a deduction may be available):

Cleaning:

Council Rates:

Depreciation (Any depreciated assets purchased for the property costing over \$300):

Gardening/Lawn Mowing:

Insurances:

Interest on Loans (Only the portion of the loan relating to the rental property):

Land Tax:

Legal Fees:

Pest Control:

Property Agent Fees/Commission:

Repairs:

Stationery, Telephone & Postage:

Travel Expenses:

Water Charges:

Other Expenses you are not sure about: